

LEGAL ADVERTISEMENT
NOTICE TO
ARCHITECTS/ENGINEERS
REQUEST FOR QUALIFICATIONS

Eastern Aroostook Regional School Unit 39 wishes to procure architectural and engineering services for a proposed elementary school project in Caribou, Maine.

The initial contract will involve a number of steps and studies necessary to achieve State Board Concept Approval. The selected firm will work closely with the school district and with State officials in developing a strong concept design and the required documentation. Following a successful Concept Approval by the State Board of Education and a successful local referendum vote, the school district will consider a second professional contract for services including design development, preparation of bid documents, and construction administration.

Interested firms must submit five copies of a letter of interest to:

Susan White, Superintendent
RSU 39
75 Bennett Drive, Suite 3
Caribou ME 04736

Letters of Interest will be accepted until 4:00 p.m. on Monday, December 1, 2014 at the Superintendent of School's office, located at the above address.

In addition to the letter of interest, the firm should consider including the following:

1. The firm's qualifications to undertake the project.
2. A list of school projects completed by the firm in the last 10 years.
3. A list of key professional personnel who would work on the project in both design and engineering services.
4. A list of the firm's current work load.
5. A list of references relating to design work on schools and
6. Additional information that may be useful to those making the selection.

If the firm plans to undertake the project jointly with another firm, include detailed information on the firm including the firm's history and experience.

Responding firms will be screened and interviewed on the basis of qualification. Fees and specific design concepts will not be discussed at the interview.

Firms are asked not to call the school district, members of the Steering Committee, or members of the Board of Education for further information.